



# Policy Statement on Provider Access

(Statutory Policy)

Created by: Mr M Trohear

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For public viewing

Link to other policies:

- [Child Protection and Safeguarding Policy](#)



**St. Wilfrid's C of E Academy**  
**Policy Statement on Provider Access**



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## 1. Rationale

This policy statement sets out St Wilfrid's Academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

St Wilfrid's Academy seeks to ensure that its students pursue education, training and employment pathways that are most suited to the student. We recognise that in order for students to make informed decisions about pathways, it is important that students hear from a range of education and training providers about the opportunities available to them at each transition point.

## 2. Student Entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## 3. Management of provider access

### Procedure

A provider wishing to request access should contact Mr M Trohear, Senior Assistant Principal (Curriculum)

Telephone: 01254 604000 Email: MTrohear@saintwilfrids.com

### Opportunity for access

Throughout the year, we run activities or attend events that encourage students to think about their potential career path. The table below sets out examples of some of these events. In addition, we run assemblies and tutorials throughout the year, which may provide opportunities for external providers to speak to our students. Please contact Mr M Trohear to identify the most suitable opportunity for you to talk to students.

	Autumn Term	Spring Term	Summer Term
Year 8	Students begin initial research into careers	KS4 Options Evening Students undertake options and have a guidance interview with Senior Staff. Students receive details about the career opportunities associated with subject choices.	

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 9</b>	Student careers research	Students attend a careers skills event Students have a second guidance interview with Senior Staff	
<b>Year 10</b>	Local employers event at the Cathedral		Theme Day Employability Skills Apprenticeships / post 16 Pathways
<b>Year 11</b>	Local employers event at the Cathedral Post 16 Pathways Sixth Form Open Evening	Students have completed careers advisor interviews. Small group discussions based on student needs and interests can be arranged.	
There is an ongoing programme of assemblies throughout the year for different providers to speak to Year 12 or 13.			
<b>Year 12</b>	Theme Day on Higher Apprenticeships (meet alumni apprentices & Higher Apprenticeship providers)	UCAS convention Manchester Next Step Evening – introducing parents to Apprenticeship vs University Gap years Higher apprenticeship pathway group provides support in finding and researching apprenticeships from January in year 12	Enrichment Week – students undertake work or voluntary experience or subject enrichment according to their need. They plan for this throughout the year. UCAS application support theme day
<b>Year 13</b>	UCAS and Higher Apprenticeship application support theme day	Apprenticeship and Gap Year application support and interview skills	

The Academy policy on Child Protection and Safeguarding Policy can be found on the Academy website, which sets out the Academy's approach to allowing providers into the Academy as visitors to talk to our students.

#### **4. Premises and Facilities**

The Academy will make an appropriate venue available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will be discussed prior to the activity. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Academy librarian. The Resource Centre is available to all students at lunch and break times.

## **5. Granting and refusing access**

We will grant access to technical qualifications and apprenticeship providers where it fits in within the aims of our careers programme. There may be circumstances in which we are unable to meet the request of an education or training provider. Examples of such circumstances may include:

- Pressures on teaching or curriculum time restrict opportunities
- Pressures on presentation spaces, for example examinations, restrict meaningful opportunities
- Duplication or repetition of themes that have already been introduced to students
- A provider seeking to promote opportunities that are not technical qualifications or apprenticeships
- The aims of the provider are not compatible with this policy
- Concerns exist as to the quality of education or training provision from this provider

## **6. Approval and Review**

Approved 25 January 2018 by Governors at Standards and Welfare Committee

Next review: January 2021