



## *What will I study?*

The aims of our course are:

- To help you develop and demonstrate a range of skills.
- To provide a way in which you can gain credit for what you have learnt from the wide variety of activities you are undertaking both inside and outside school.

The Certificate of Personal Effectiveness can help you manage your own learning while recognising your personal achievements. You will broaden your experience, developing your employability skills and personal effectiveness. It will also help you build your record of achievement and add to your GCSE qualifications.

To gain the Certificate of Personal Effectiveness you must:

- Take responsibility for planning, organising and carrying out a number of activities or challenges
- Develop and provide evidence of working with others, improving own learning and performance, and problem solving
- Develop and provide evidence of the skills of research, discussion and presentation
- Produce evidence of your achievements in a Portfolio

Your challenges will be taken from the following modules; Communication, Citizenship and communication, Sport and Leisure, Independent Living, The Environment, Vocational and Diploma Preparation, Health and Fitness, Work Related Learning and Enterprise, Science and Technology, International Links, Expressive Arts, Beliefs and Values.

## *How will I be assessed?*

Portfolio **100%**

You will complete various challenges to build a **Portfolio of Evidence**. Students must demonstrate competence at Level 1 or 2 in the following skills: Introduction to Working with Others, Introduction to Improving own Learning and Performance, Introduction to Problem Solving, Planning and Carrying out a Piece of Research, Communication through Discussion and Planning and Giving an Oral Presentation.

## *What might this subject lead you on to after leaving school?*

This course develops many skills which are transferable to a range of subjects studied post-16. This broad qualification allows you to demonstrate the skills and qualities necessary to be successful in several areas of work, including business, the service sector and education services.